Dated: ________

DOCUMENTS REQUIRED FOR TRANSCRIPT

Name: __________________________ Reg. No. ________ Email: __________________________

Program:  
- BBA (H)  
- MBA  
- B.E  
- MS  
- ADMS  
- BMS  
- BS  
- PhD

Type of Transcript: Complete: □  Incomplete: □  on plain sheet: □  Camp.Transfer: □

<table>
<thead>
<tr>
<th>Degree / Program</th>
<th>Marksheet (✓)</th>
<th>Certificate / Degree / (Receipt) (✓)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matriculation / O Level</td>
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<td></td>
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<tr>
<td>Intermediate / A Level</td>
<td></td>
<td></td>
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<tr>
<td>IBCC Equivalence Certificate</td>
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<td>(for A &amp; O level’s)</td>
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<tr>
<td>Bachelor’s</td>
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</tr>
<tr>
<td>Master’s</td>
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<td></td>
</tr>
<tr>
<td>Any other document /Transfer Form / GAT / Evidence for official</td>
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<tr>
<td>Dues clearance from EDP.</td>
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</table>

Note: Requirement of Placement department is mentioned on Placement form.

____________________________________  ______________________________________
Student’s Signature  Received by:  SIC Officer/Coordinator

---

**Student Receipt**

Dated: __________

Name: __________________________ Reg. No. ________ Prog: __________

Complete Documents: __________________ Incomplete Documents __________________

____________________________________  ______________________________________
Student’s Signature  SIC Officer/Coordinator
APPLICATION FOR TRANSCRIPT
(SIMPLE / OFFICIAL)

Name: ____________________________________________
(IN BLOCK LETTERS)

Father’s Name: ______________________________________
(IN BLOCK LETTERS)

Registration No: __________ Phone/Mobile No. __________

E-mail address ______________________________________

Date of Admission (mention term and year) _________________

Program
☐ BBA (H) ☐ MBA ☐ B.E ☐ M.S
☐ BMS ☐ BS ☐ BCS/BIT ☐ PhD

Field of Specialization __________________________ by Majors ______________________
(In complete cases only)

Signature of Chairman of the Dept __________________________
(In case of programme completed only) Signature

Transcript already issued (if any) __________________________

Transcript required for term (s) __________________________

Are you enrolled in current term? __________________________
(Course names) / Project

Signature of Applicant __________________ Date of application __________

Verified by Accounts Officer __________
Dues Clear) Verified by Head IRC __________

Transcript Received By

Name: __________________________

Signature: __________________________

Controller of Examination
ENROLLMENT FORM

Application for enrollment supported by the necessary certificate shall be submitted to the Registrar within 6 weeks of the date of admission in case of normal admission. The undersigned hereby applies for enrollment as a student of Iqra University.

**My particulars are as under:**

Name: ____________________________ Reg. No. ____________

Father’s Name: ___________________________ Father’s Occupation: ___________________________

Program: __________________ Cell No. ___________________________ Phone______________________

NIC No. ___________________________ Marital Status: _______________ Gender: _______________

Date of Birth: __________________ Nationality: __________________ Religion________________

Address: ___________________________________________________________________________

___________________________________________________________________________________

**EDUCATION:**

<table>
<thead>
<tr>
<th>Certificate of Degree</th>
<th>Board / University</th>
<th>Year of Passing</th>
<th>Division / Grade</th>
<th>Subject of Major Interest</th>
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<tbody>
<tr>
<td>Matriculation / O’Level</td>
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</tr>
</tbody>
</table>

The above information is correct to the best of my knowledge Incorrect information may result in cancellation of enrollment / admission and detention from examination.

Date of Provisional Admission in 1st Semester _______________

__________
Signature of Applicant
CERTIFICATE

Certified that candidate has been admitted in this institution in ____________ term ________
Programs recommended for enrollment for the academic session______________.

Date ______________                   ______________________

Assistant Registrar Enrollment

FOR OFFICE USE ONLY

The entries in the form have been checked and found in order. On the basis of the above information he / she be enrolled.

__________________
In charge (Enrollment)

The candidate may be enrolled.

DATE: ____________

REGISTRAR

IMPORTANT NOTES AND INSTRUCTIONS

1. Enrollment fee Rs. 200/= should be deposited in Accounts Department and the receipt be attached with application form.
2. This form should be invariably filled in by the candidate himself/herself.

DOCUMENTS TO BE SUBMITTED -
Photocopies of the following documents duly attested by the Assistant Registrar / Deputy Registrar must be enclosed with the enrolment form, failing which enrolment will be liable to cancellation and the fee shall not be refunded.

2. Intermediate / A’ Levels Certificate and Mark Sheet.
3. Bachelor Degree and Mark Sheet (only for Master’s Programme Candidates).
4. Two recent photographs.
5. Any other necessary document(s) may be asked for.